FOR SALE AND/OR LEASE TEMPORARY BANNER PERMIT APPLICATION

245 E. Bonita Ave, San Dimas CA 91773
(909) 394-6250
planning@sandimasca.gov

Applicant_____ Ph:_____ Email:_____@_____

Address of Applicant_____

Name of Center:_____

Address(es) of unit(s) that are for sale and/or lease (use additional sheets if necessary): _____

_____

_____

_____

Total Number of Banner(s)_____ Installation date of Banner(s)_____

Length/Height:_____/_____ Number:_____ Length/Height:_____/_____ Number:_____

Length/Height:_____/_____ Number:_____ Length/Height:_____/_____ Number:_____

I, the undersigned, have read, understand and accept, and will comply with the conditions and the requirements of the San Dimas Municipal Code Section 18.152.160.D – Temporary non-residential real estate signs. I understand that any violation of the aforementioned conditions shall result in immediate revocation of this permit. I hereby certify that the information I have submitted (see submittal requirements on back of this form) is complete and accurate.

_____ _____
Applicant Signature **Date**

_____ _____
Property Owner's Signature/Authorization **Date**

Planning Department Use Only

APPROVED/ DENIED

TA-

FSFL-

FEE:

_____ _____
PLANNING DEPARTMENT **DATE**

FOR SALE AND/OR LEASE SUBMITTAL REQUIREMENTS

The following shall be submitted with the For Sale and/or Lease Temporary Banner Permit Application:

1. **Site Plan**: Indicate the location of all the banner(s) proposed for the site and or unit(s).
2. **Color Photo**: Submit a color photo showing the location of the vacant unit(s) and the location of the proposed banner(s). See Example below.



Code Section 18.152.160.D – Temporary non-residential real estates signs

D. Temporary non-residential real estate signs. Temporary non-residential real estate signs pertaining to the sale or lease of non-residential buildings or property may be permitted by the planning department, based upon the following:

1. Application for a temporary non-residential real estate sign shall be made on forms provided by the planning department. Application shall include a description of the building and/or tenant spaces available for sale or lease.

2. Building mounted signs may be permitted, based upon the following:

   a. One banner or other similar sign, mounted on the building or window or other location of the tenant space and/or building available for sale or lease, not to exceed sixteen square feet.

   b. For integrated retail, office or industrial centers or parcels greater than one hundred feet in width, additional banners or similar signs may be permitted by the planning department, not to exceed 40 square feet each. Such signs shall generally be on the available tenant or building space but may be approved in other locations as deemed necessary by the planning department. Banners may not exceed the height of the building parapet.

3. For undeveloped property one sign not exceeding sixteen square feet in sign area and six feet in height may be allowed.

4. Streamers, pennants, balloons, lighting and similar devices are prohibited.

5. Temporary permits shall be valid for a maximum of six months provided that all such signs shall be removed within fourteen days of the sale or leasing of the available space. A new permit may be issued if spaces and/or buildings remain available for sale or lease.

6. All signs shall be continuously maintained in good order and appearance as set forth in Section 18.152.060.C.